

## **Obtaining Polish certificates GMDSS by Ukrainian mariners.**

### **I. Certificates GMDSS**

Issues and renewals of GMDSS certificates are conducted by the Office of Electronic Communications. Contact to the UKE Delegation in Gdynia:

tel. +48 586219418,

e-mail: ske.gdynia@uke.gov.pl

### **II. Renewal of the Ukrainian GMDSS certificates in Poland.**

From March 26, 2022, GMDSS certificates issued by the administration of Ukraine, under regulation IV/2 of the STCW Convention, which has expired from February 24, 2022, may be renewed once in Poland. The application for renewal shall be submitted to the Office of Electronic Communications by 31/12/2022 at the latest. Mariner will receive Polish certificate valid for 2 years. This is a one-time solution, the renewed certificate cannot be renewed again. The two-year expiry date will be calculated from the date of issue of the certificate. The Office of Electronic Communications cannot accept a document issued by the Minister of Infrastructure of Ukraine extending the validity of the certificate until December 31, 2022, in connection with Covid.

1. The condition for the renewal of the GMDSS certificate is to have appropriate on-board practice, i.e. 12 months in the last 5 years, confirmed with an abstract from a seaman's book and a certificate of work at sea for the performance of the functions of the operator responsible for a radiocommunication in the event of hazardous incidents, appropriate for given certificate.

Documents required to renew the certificate:

- application,
  - service extracted from the seaman's book confirmed by the Maritime Office
  - the Capitan's certificate of the work at sea with the performance of the function of the operator responsible for radiocommunication in the event of hazardous incidents for at least 12 months within the 5-year period of validity of certificate. The certificate should be signed and stamped with the ship's seal by the ship's Capitan,
  - copies of the certificate held, along with endorsement,
  - 2 photos for documents,
  - A fee of PLN 25, to the account UKE SWIFT NBPLPLPW nr 75 1010 1010 0060 4422 3100 0000 (name and surname must be entered in the title as well as: „odnowienie świadectwa MOR”).
2. The condition for renewing the GMDSS certificate in the absence of an service extracted from the seaman's book and the Capitan's certificate of work at sea by a person applying for the renewal of the GMDSS certificate is passing the exam and showing:
    - a. Knowledge of the provisions related to communication in the event of hazardous events and to ensure safety;
    - b. Practical use of radio equipment appropriate for the type of certificate.

Documents required to renew the certificate:

- application,
- copies of the certificate held,
- 2 photos for documents,

- Proof of payment of the fee in the amount of PLN 125 (GOC/ROC), to the account UKE SWIFT NBPLPLPW nr 75 1010 1010 0060 4422 3100 0000 (name and surname must be entered in the title as well as: „egzamin i odnowienie świadectwa MOR”

To take the GOC or ROC GMDSS exam, you must submit the application in person or by mail no later than 14 days before the exam.

Accepting documents: the application can be submitted in person, sent by traditional postal service or by ePUAP/PUE (based on the PESEL number assigned, you can set up a trusted profile and submit an application electronically. Details of the trusted profile can be found at: <https://www.gov.pl/web/gov/install-trusted-profile>).

At the end you will find links to useful information and template forms.

### III. Application for Polish GMDSS certificates for Ukrainian mariners

Ukrainian mariners can also obtain a Polish GMDSS certificate. The certificate is issued for 5 years. In this case you must:

- be at least 18 years old,
- have completed the relevant training at a Polish maritime training center. Some centers provide training in English, most in Polish.
- pass an examination in front of the Examination Board (exams are held in Polish, but you can also take them in English),
- have a valid certificate of fitness to work on a ship

Documents required for obtaining the GMDSS certificate:

- application,
- certificate of training in a training center
- copy of a valid certificate of seaworthiness
- 2 photos for the documents,
- proof of payment of a fee of PLN 185 (GOC), to UKE SWIFT NBPLPLPW account no. 75 1010 1010 0060 4422 3100 0000 (name and surname must be entered in the title as well as: „odnowienie świadectwa MOR)
- proof of payment of 165 PLN (ROC), to UKE SWIFT NBPLPLPW account no. 75 1010 1010 0060 4422 3100 0000 (name and surname must be entered in the title as well as: „odnowienie świadectwa MOR)

In order to take a GOC or ROC GMDSS exam you should submit an application in person or by post not later than 14 days before the exam date.

At the end you will find a list of training centers for officers.

### IV. Useful links, addresses and forms

**Forms: link to Polish language applications and forms:**

<https://bip.uke.gov.pl/swiadectwa-operatora-urzedzen-radiowych-tresci/swiadectwa-morskie-i-zeglugi-srodladowej.1.html>

**Exam dates - schedule:**

[https://bip.uke.gov.pl/download/gfx/bip/pl/defaultaktualnosci/130/1/379/harmonogram\\_ssj\\_sl\\_morska\\_2022\\_-\\_pr\\_16.12.2021.pdf](https://bip.uke.gov.pl/download/gfx/bip/pl/defaultaktualnosci/130/1/379/harmonogram_ssj_sl_morska_2022_-_pr_16.12.2021.pdf)

## 1. Contact details of the Maritime Office in Gdynia, Szczecin and Słupsk:

Urząd Morski w Gdyni  
Ul. Chrzanowskiego 10  
81-338 Gdynia  
tel. +48 583553333  
tel. +48 583553368  
e-mail: [umgdy@umgdy.gov.pl](mailto:umgdy@umgdy.gov.pl)  
e-mail: [adrian.opara@umgdy.gov.pl](mailto:adrian.opara@umgdy.gov.pl)

Urząd Morski w Szczecinie  
Wydział Dokumentów Marynarzy,  
ul. Jana z Kolna 9, 71-603 Szczecin  
tel. +48 914403463 – diplomas, certificates  
tel. +48 914403412 – seaman's books  
e-mail: [wdm1@ums.gov.pl](mailto:wdm1@ums.gov.pl)

Zespół Dokumentów Marynarzy w Słupsku  
ul. Sienkiewicza 18, 76-200 Słupsk  
tel. +48 59 8474 213,  
e-mail: [certyfikaty1@ums.gov.pl](mailto:certyfikaty1@ums.gov.pl)

## 2. Centres providing GMDSS certificate training

### **Centrum Szkoleniowo – Treningowe Uniwersytetu Morskiego w Gdyni**

al. Jana Pawła II 3, 81-345 Gdynia  
e-mail: [cst.gmdss@wn.umg.edu.pl](mailto:cst.gmdss@wn.umg.edu.pl)  
*(the center also provides training in English)*

### **Szkoła Morska w Gdyni Sp. z o.o.**

ul. Polska 13A, 81-339 Gdynia  
tel.: +48 586612655, + 48 586217541  
e-mail: [szkola@morska.edu.pl](mailto:szkola@morska.edu.pl)  
*(the center also provides training in English)*

### **Akademia Morska w Szczecinie**

ul. Wały Chrobrego 1-2, 70-500 Szczecin  
tel.: +48 914809715  
e-mail: [a.berk@am.szczecin.pl](mailto:a.berk@am.szczecin.pl)  
*(the center conducts training in Polish)*

### **Ośrodek Szkolenia Zawodowego Gospodarki Morskiej w Szczecinie**

ul. Bytomska 1-2, 80-603 Szczecin  
tel.: +48 914318181 lub +48 914403476  
e-mail: [szczecin@oszqm.pl](mailto:szczecin@oszqm.pl)  
*(the center conducts training in Polish)*